**Partners’ Role – EuroEd**

**Activities to be carried out related to**

**“IO2 - Guidelines for Teachers on Inclusive Education”**

**Activity 2.3**

Production/adaptation, by each partner, of:

* 5 video lessons (for each assigned topic)

Video editing of the Romanian video lessons.

**Expected results:** - Database of video lessons

**Start Date:** 1 September 2019

**End Date:** 31 January 2020

**Activities to be carried out related to**

**“IO3 – Community of Practice”**

Activity IO3.1

Creation of all the templates needed for carrying out the activities

Expected results:

Template: IO3.A – Structure of the Community

Template: IO3.B – Contribution Form

Template: IO3.C – Good Practice Form

**Start Date**: 1 May 2020

**End Date**: 30 May 2020

Activity IO3.4

Production of the online guidebook of good practices.

**Expected results:** Online Guidebook

**Start Date:** 1 November 2020

**End Date:** 31 December 2020

**Activities to be carried out related to**

**“PM – Project Management”**

Activity PM1.2

Participation in Partners Meetings.

1st Meeting: Florence (IT) 2nd Meeting: Limerick (IE)

3rd Meeting: Kaunas (LT) 4th Meeting: Braganca (PT) 5th meeting: Iasi (RO)

**Meeting Date:**

1° meeting: October 2018

2° meeting: May 2019

3° meeting: December 2019

4° meeting: July 2020

5° meeting: February 2021

**Activity PM1.4**

In Progress reporting on activities

Production and Uploading of Project Activities Report Forms.

Expected results by each partner:

In progress Project Activities Report**.**

Time Schedule:

30 November 2018-2019-2020

28 February 2019-2020-2021,

30 May 2019-2020,

30 August 2019-2020

**Activity PM1.5**

Financial Report

Production of Project Financial Report.

Expected results by each partner:

Project Financial Report.

Time Schedule:

Progress: 30 April 2019

Progress: 15 October 2019

Final: 15 March 2021

**Activities to be carried out related to**

**“PM2 – Dissemination”**

**Activity PM2.4**

Dissemination trough Facebook:

Partners must upload at least 1 post per month on the activities carried out at national level.

Start Date: 1 December 2018

End Date: 28 February 2021

Activity PM2.5

Translation of project brochure.

Expected results:

Project brochure in national language.

Start Date: 1 November 2018

End Date: 30 November 2018

Activity PM2.6

Organization of 1 dissemination event on the project every month and uploading the dissemination events description on the project web site.

Expected results by each partner:

Filling in of the dissemination form on the project web site (every three months)

Time Schedule:

30 November 2018-2019-2020

28 February 2019-2020-2021,

30 May 2019-2020,

30 August 2019-2020

Activity PM2.7

Production of the best practice dissemination report.

Expected results by each partner

One progress and one final Best Practice Dissemination Report.

End Date for Year 1:

15 October 2019

End Date for Year 2:

15 February 2021

**Activities to be carried out related to**

**“PM3 – Exploitation”**

Activity PM3.2

Involvement in the project of at least 6 organizations (3 per year) operating in the field of education, who will join the project as associated partner filling in the Associate partner form. They will be also inserted as Associate Partners on the project portal.

Expected results by each partner:

- 6 letters of participation in the project as associate partners (3 per year)

- 6 Associate Partners template filled in (3 per year)

End Date for Year 1:

15 October 2019

End Date for Year 2:

15 February 2021

Activity PM3.3

Publication of announcements on 6 portals (3 per year) or websites addressed to teachers.

Expected results by each partner

- 6 exploitation links (3 per year).

End Date for Year 1:

15 October 2019

End Date for Year 2:

15 February 2021